Heritage Isles Community Development District

Board of Supervisors

Dan Barravecchio, Chairman
Stephen Stark, Vice Chairman
Roy Bollinger, Assistant Secretary
Donald Neubauer, Assistant Secretary
Cindy Bollinger, Assistant Secretary

Mark Vega, District Manager
David Jackson, District Counsel
Tonja Stewart, District Engineer
Rich Unger, Golf Dir. & Community Operations Manager

Regular Meeting Agenda
Wednesday, January 15, 2020 – 6:30 p.m.

Call In 1-800-747-5150 Code 2758201

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1. Roll Call
2. Audience Comments (*Limited to 3 Minutes)*
3. Consent Agenda
   A. Approval of the December 18, 2019 Minutes — Page 2
   B. Financial Report – November 2019 — Page 5
   C. Resolution 2020-03 Records Retention Schedule — Page 34
4. Staff Reports
   A. Golf Director/Community Operations Manager
   B. Attorney
   C. Engineer
   D. Restaurant
   E. District Manager
5. Supervisor Requests
6. Audience Comments (*Limited to 3 Minutes)*
7. Adjournment

Next regular meeting scheduled for February 19, 2020

District Office:
2654 Cypress Ridge Boulevard, Suite 101
Wesley Chapel, Florida
813-991-1116

Meeting Location:
Heritage Isles Clubhouse Library
10630 Plantation Bay Drive
Tampa, Florida

MINUTES OF MEETING
HERITAGE ISLES
COMMUNITY DEVELOPMENT DISTRICT

A regular meeting of the Board of Supervisors of the Heritage Isles Community Development District was held on Wednesday, December 18, 2019 at 6:30 P.M. at the Heritage Isles Clubhouse Library, 10630 Plantation Bay Drive, Tampa, Florida.

Present and constituting a quorum were:

Dan Barravecchio	Chairman
Stephen Stark	Vice Chairman
Roy Bollinger	Assistant Secretary
Cindy Bollinger	Supervisor
Don Neubauer	Supervisor

Also present were:

Mark Vega	District Manager
Rich Unger	Golf/Community Operations Manager

Residents

The following is a summary of the minutes and actions taken at the December 18, 2019 Heritage Isles Board of Supervisors meeting.

FIRST ORDER OF BUSINESS **Roll Call**

Mr. Vega called the meeting to order and four Supervisors were in attendance.

SECOND ORDER OF BUSINESS **Audience Comments**

None.

THIRD ORDER OF BUSINESS **Consent Agenda**

A. Approval of the November 20, 2019 Minutes

B. Financial Report – October 2019

> On MOTION by Mr. Barravecchio seconded by Mrs. Bollinger with all in favor the consent agenda, items A and B were approved. 4/0

FOURTH ORDER OF BUSINESS **Staff Reports**

A. Golf Director/Community Operations Manager

Mr. Unger discussed the following:

- Golf revenue through the 18th, last year at this time we brought in $47,000; right now, through the 18th we are at $63,000.

- We have the light poles for the driving range.
- Lights were ordered for the Magnolia trees.
- A crew of six people will be here tomorrow to clean up Pond #6.
- We should be getting a date for the playground. Something will be posted in the Newsletter regarding the playset.

Automobile break-ins and the flock camera system were discussed.

B. Attorney

Mr. Vega presented the agreement letter from Hopping Green & Sams, P.A.

> On MOTION by Mr. Barravecchio seconded by Mr. Neubauer with all in favor the engagement letter from Hopping Green & Sams, P.A. for providing special counsel services to the District relating to the District's efforts to transfer certain roadways from the City of Tampa to the District was accepted. 4/0

C. Engineer

Mr. Vega discussed quotes for cleaning out 11 weir sites, as previously discussed. Quotes were; Biomass Tech, $11,825, Site Masters of Florida, LLC. $8,800, and Flatwoods Environmental, LLC. $4,555.

> On MOTION by Mr. Neubauer seconded by Mrs. Bollinger with all in favor the proposal from Flatwood Environmental, LLC. in the amount of $4,555 was accepted. 4/0

D. Restaurant

None.

E. District Manager

Mr. Vega will send an update to the Board regarding collected assessments.

FIFTH ORDER OF BUSINESS Supervisor Requests

Mrs. Bollinger inquired about the monuments; starting to get moldy around the edges, need to be cleaned. She also inquired about the ground markers for the golfers and the speed limit sign is not flashing, just showing the speed.

Mr. Unger responded to the inquiries.

The record will reflect Dr. Stark joined the meeting.

Mr. Barravecchio inquired about the fence at Nassau Point/Cross Creek; a fence slat has been sliced in half. He wants the slat replaced, install some plantings and would like to have a deer camera set up there.

SIXTH ORDER OF BUSINESS **Audience Comments**

None.

SEVENTH ORDER OF BUSINESS **Adjournment**

On MOTION by Mr. Neubauer seconded by Mr. Bollinger with all in favor the meeting adjourned at 7:33 PM.

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Heritage Isles
Community Development District

Financial Report

November 30, 2019

HERITAGE ISLES
Community Development District

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Heritage Isles
Community Development District

Financial Statements

(Unaudited)

November 30, 2019

Balance Sheet
November 30, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL FUND GATEHOUSE	SPECIAL REVENUE FUND	TOTAL
ASSETS				
Cash - Checking Account	$ 173,840	$ -	$ 193,224	$ 367,064
Cash On Hand/Petty Cash	-	-	500	500
Due From Other Funds	1,321,521	16,451	942,776	2,280,748
Investments:				
Money Market Account	11,638	-	-	11,638
Prepaid Items	28,262	-	19,322	47,584
Deposits	34,680	-	-	34,680
TOTAL ASSETS	**$ 1,569,941**	**$ 16,451**	**$ 1,155,822**	**$ 2,742,214**
LIABILITIES				
Accounts Payable	$ 47,133	$ -	$ 24,171	$ 71,304
Accrued Expenses	1,400	-	-	1,400
TOTAL LIABILITIES	**48,533**	**-**	**24,171**	**72,704**
FUND BALANCES				
Nonspendable:				
Prepaid Items	28,262	-	19,322	47,584
Deposits	34,680	-	-	34,680
Restricted for:				
Special Revenue	-	-	900,495	900,495
Assigned to:				
Operating Reserves	276,186	-	211,834	488,020
Unassigned:	1,182,280	16,451	-	1,198,731
TOTAL FUND BALANCES	**$ 1,521,408**	**$ 16,451**	**$ 1,131,651**	**$ 2,669,510**
TOTAL LIABILITIES & FUND BALANCES	**$ 1,569,941**	**$ 16,451**	**$ 1,155,822**	**$ 2,742,214**

HERITAGE ISLES

Community Development District

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending November 30, 2019

ACCOUNT DESCRIPTION	(FY 2019) Y-T-D ACTUAL	(FY 2020) Y-T-D ACTUAL	(FY 2020) Y-T-D BUDGET	(FY 2019) NOV-18 ACTUAL	(FY 2020) NOV-19 ACTUAL	(FY 2020) NOV-19 BUDGET
REVENUES						
Interest - Investments	$ 15	$ 48	$ 60	$ 7	$ 15	$ 30
Interest - Tax Collector	28	32	-	28	32	-
Special Assmnts- Tax Collector	96,472	118,941	234,245	96,472	118,941	234,245
Special Assmnts- Discounts	(3,945)	(4,870)	(9,370)	(3,945)	(4,870)	(9,370)
TOTAL REVENUES	**92,570**	**114,151**	**224,935**	**92,562**	**114,118**	**224,905**
EXPENDITURES						
Administration						
P/R-Board of Supervisors	3,800	3,200	4,000	2,000	1,400	2,000
Payroll-Processing Fee	124	64	128	60	-	64
ProfServ-Engineering	5,850	116	2,000	-	116	1,000
ProfServ-Legal Services	5,560	3,052	3,334	2,322	3,052	1,667
ProfServ-Mgmt Consulting Serv	9,630	9,630	9,630	4,815	4,815	4,815
ProfServ-Recording Secretary	-	-	188	-	-	94
ProfServ-Special Assessment	-	-	1,716	-	-	858
ProfServ-Trustee Fees	2,640	-	2,640	-	-	-
ProfServ-Web Site Maintenance	-	1,596	510	-	43	255
Postage and Freight	229	175	416	132	95	208
Insurance - General Liability	1,470	1,810	1,726	735	905	863
Printing and Binding	263	43	300	105	28	150
Legal Advertising	-	-	366	-	-	183
Miscellaneous Services	113	137	176	59	52	88
Misc-Assessmnt Collection Cost	1,850	2,282	4,685	1,851	2,282	4,685
Annual District Filing Fee	175	175	175	-	-	-
Total Administration	31,704	22,280	31,990	12,079	12,788	16,930
Field						
Contracts-Landscape	27,758	27,758	31,922	13,879	13,879	15,961
Contracts-Landscape Consultant	2,160	2,160	2,160	1,080	1,080	1,080
Contracts-Aquatic Control	1,745	1,745	1,746	873	873	873
Communication - Telephone	445	198	240	115	99	120
Utility - General	27,656	27,039	27,500	13,739	13,409	13,750
R&M-General	4,628	1,031	3,666	2,438	581	1,833
R&M-Irrigation	1,873	2,261	1,334	853	531	667
R&M-Landscape Renovations	3,330	15,781	8,334	2,760	125	4,167
R&M-Mitigation	-	-	334	-	-	167
R&M-Mulch	23,400	-	2,254	23,400	-	1,127
R&M-Ponds	-	-	4,666	-	-	2,333
R&M-Sod	-	2,300	834	-	-	417
Misc-Holiday Decor	6,000	-	6,500	-	-	6,500
Misc-Contingency	-	-	3,334	-	-	1,667
Total Field	98,995	80,273	94,824	59,137	30,577	50,662

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending November 30, 2019

ACCOUNT DESCRIPTION	*(FY 2019)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D BUDGET	*(FY 2019)* NOV-18 ACTUAL	*(FY 2020)* NOV-19 ACTUAL	*(FY 2020)* NOV-19 BUDGET
Gatehouse						
Contracts-Guard Services	-	20,006	30,000	-	11,119	15,000
Misc-Internet Services	-	804	690	-	173	345
Total Gatehouse	-	20,810	30,690	-	11,292	15,345
TOTAL EXPENDITURES	**130,699**	**123,363**	**157,504**	**71,216**	**54,657**	**82,937**
Excess (deficiency) of revenues Over (under) expenditures	(38,129)	(9,212)	67,431	21,346	59,461	141,968
OTHER FINANCING SOURCES (USES)						
Interfund Transfer - In	-	14,232	-	-	11,358	-
Contribution to (Use of) Fund Balance	-	-	67,431	-	-	-
TOTAL FINANCING SOURCES (USES)	**-**	**14,232**	**67,431**	**-**	**11,358**	**-**
Net change in fund balance	$ (38,129)	$ 5,020	$ 67,431	$ 21,346	$ 70,819	$ 141,968
FUND BALANCE, BEGINNING	**1,448,915**	**1,516,388**	**1,516,388**			
FUND BALANCE, ENDING	**$ 1,410,786**	**$ 1,521,408**	**$ 1,583,819**			

HERITAGE ISLES
Community Development District

Special Revenue Fund

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending November 30, 2019

ACCOUNT DESCRIPTION	*(FY 2019)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D BUDGET	*(FY 2019)* NOV-18 ACTUAL	*(FY 2020)* NOV-19 ACTUAL	*(FY 2020)* NOV-19 BUDGET
REVENUES						
Interest - Investments	$ -	$ -	$ -	$ -	$ -	$ -
Special Assmnts- Tax Collector	111,456	98,921	194,820	111,456	98,921	194,820
Special Assmnts- Discounts	(4,558)	(4,051)	(7,793)	(4,558)	(4,051)	(7,793)
Gate Bar Code/Remotes	180	260	334	40	160	167
Pavilion Rental	1,250	2,625	1,334	800	1,950	667
Amenities Revenue	633	4,203	2,000	88	1,427	1,000
TOTAL REVENUES	**108,961**	**101,958**	**190,695**	**107,826**	**98,407**	**188,861**
EXPENDITURES						
Administration						
ProfServ-Legal Services	-	-	666	-	-	333
Accounting Services	3,183	3,183	3,182	1,591	1,591	1,591
Communication - Telephone	1,060	1,741	1,474	411	698	737
Lease - Copier	326	308	340	165	179	170
Insurance - General Liability	3,568	3,865	3,924	1,784	1,932	1,962
Misc-Assessmnt Collection Cost	2,138	1,898	3,896	2,138	1,898	3,896
Office Supplies	226	145	334	157	74	167
Computer Expense	1,556	1,421	1,244	622	1,048	622
Total Administration	12,057	12,561	15,060	6,868	7,420	9,478
Operation & Maintenance						
Payroll-Maintenance	12,971	2,028	16,900	7,033	1,125	8,450
Payroll-Office	4,931	4,527	6,066	2,827	2,971	3,033
Payroll-Pool Monitors	22,135	27,296	24,666	12,348	15,136	12,333
Payroll-Processing Fee	2,072	1,708	2,000	1,035	869	1,000
Workers' Compensation	783	636	944	374	318	472
Unemployment Compensation	185	-	-	185	-	-
ProfServ-Field Management	7,327	7,451	7,434	4,234	4,320	3,717
Contracts-Pools	6,300	6,300	6,300	3,150	3,150	3,150
Contracts-Air Conditioning	-	-	1,650	-	-	-
Contracts-Security Alarms	520	520	136	-	-	68
Utility - General	15,262	15,525	11,634	9,292	9,875	5,817
Utility - Refuse Removal	882	734	630	591	429	315
R&M-General	5,103	10,640	9,818	1,419	6,243	4,909
R&M-Court Maintenance	-	-	5,000	-	-	2,500
R&M-Pest Control	311	321	310	155	161	155
R&M-Pools	493	283	4,166	-	-	2,083
R&M-Fitness Equipment	1,330	493	200	-	328	100
R&M-Lights	6,301	-	1,334	-	-	667
Advertising	-	-	834	-	-	417
Miscellaneous Services	-	-	584	-	-	292
Misc-Access Cards	-	65	334	-	65	167
Misc-Holiday Decor	-	119	166	-	119	83

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending November 30, 2019

ACCOUNT DESCRIPTION	*(FY 2019)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D BUDGET	*(FY 2019)* NOV-18 ACTUAL	*(FY 2020)* NOV-19 ACTUAL	*(FY 2020)* NOV-19 BUDGET
Misc-Rec Center Equipment	2,425	-	1,166	-	-	583
Misc-Special Events	-	75	84	-	-	42
Misc-Licenses & Permits	-	120	200	-	60	100
Safety Equipment	-	-	166	-	-	83
Cleaning Supplies	2,909	3,245	1,666	1,276	1,645	833
Op Supplies - Uniforms	-	-	400	-	-	200
Operating Loan Repayment	22,573	22,573	22,574	11,287	11,287	11,287
Total Operation & Maintenance	114,813	104,659	127,362	55,206	58,101	62,856
TOTAL EXPENDITURES	**126,870**	**117,220**	**142,422**	**62,074**	**65,521**	**72,334**
Excess (deficiency) of revenues Over (under) expenditures	(17,909)	(15,262)	48,273	45,752	32,886	116,527
OTHER FINANCING SOURCES (USES)						
Capt'l Contributions-Other	1,750	5,500	-	1,000	3,500	-
Contribution to (Use of) Fund Balance	-	-	48,273	-	-	-
TOTAL FINANCING SOURCES (USES)	**1,750**	**5,500**	**48,273**	**1,000**	**3,500**	**-**
Net change in fund balance	$ (16,159)	$ (9,762)	$ 48,273	$ 46,752	$ 36,386	$ 116,527
FUND BALANCE, BEGINNING	**1,158,426**	**1,141,413**	**1,141,410**			
FUND BALANCE, ENDING	**$ 1,142,267**	**$ 1,131,651**	**$ 1,189,683**			

HERITAGE ISLES
Community Development District

Series 2008 Debt Service Fund

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending November 30, 2019

ACCOUNT DESCRIPTION	*(FY 2019)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D BUDGET	*(FY 2019)* NOV-18 ACTUAL	*(FY 2020)* NOV-19 ACTUAL	*(FY 2020)* NOV-19 BUDGET
REVENUES						
Interest - Investments	$ 659	$ -	$ -	$ 345	$ -	$ -
Special Assmnts- Tax Collector	42,212	12,085	23,800	42,212	12,085	23,800
Special Assmnts- Discounts	(1,726)	(495)	(952)	(1,726)	(495)	(952)
TOTAL REVENUES	**41,145**	**11,590**	**22,848**	**40,831**	**11,590**	**22,848**
EXPENDITURES						
Administration						
Misc-Assessmnt Collection Cost	810	232	476	810	232	476
Total Administration	810	232	476	810	232	476
Debt Service						
Interest Expense	14,954	-	-	14,954	-	-
Total Debt Service	14,954	-	-	14,954	-	-
TOTAL EXPENDITURES	**15,764**	**232**	**476**	**15,764**	**232**	**476**
Excess (deficiency) of revenues Over (under) expenditures	25,381	11,358	22,372	25,067	11,358	22,372
OTHER FINANCING SOURCES (USES)						
Operating Transfers-Out	-	(14,232)	-	-	(11,358)	-
Contribution to (Use of) Fund Balance	-	-	22,372	-	-	-
TOTAL FINANCING SOURCES (USES)	**-**	**(14,232)**	**22,372**	**-**	**(11,358)**	**-**
Net change in fund balance	$ 25,381	$ (2,874)	$ 22,372	$ 25,067	$ -	$ 22,372
FUND BALANCE, BEGINNING	**207,598**	**2,874**	**2,874**			
FUND BALANCE, ENDING	**$ 232,979**	**$ -**	**$ 25,246**			

Balance Sheet
November 30, 2019

ACCOUNT DESCRIPTION	TOTAL
ASSETS	
Cash - Checking Account	$ 194,261
Cash On Hand/Petty Cash	580
Accounts Receivable	1
Inventory:	
Food	220
Golf Shop	35,801
Tobacco	233
Investments:	
Reserve Fund	1,048
Prepaid Items	19,612
Deposits	4,050
Fixed Assets	
Land	2,268,000
Buildings	820,110
Accum Depr - Buildings	(524,784)
Infrastructure	3,578,363
Accum Depr - Infrastructure	(3,578,363)
Equipment and Furniture	575,662
Accum Depr - Equip/Furniture	(421,667)
TOTAL ASSETS	**$ 2,973,127**
LIABILITIES	
Accounts Payable	$ 42,224
Accrued Expenses	400
Accrued Interest Payable	170,795
Accrued Taxes Payable	8,218
Deposits	15,500
Capital Leases-Current Portion	6,863
Other Current Liabilities	67
Gift Certificates	14,136
Mature Bonds Payable	345,000
Revenue Bonds Payable-Current	65,000
Mature Interest Payable	434,414
Due To Other Funds	2,280,748
Bond Prem/Discount	(51,832)
Acc Amort - Bond Prem/Disc	49,902
Capital Leases-Long-Term	16,106
Revenue Bonds Payable-LT	225,000
TOTAL LIABILITIES	**3,622,541**

Balance Sheet
November 30, 2019

ACCOUNT DESCRIPTION	TOTAL
NET ASSETS	
Invested in capital assets,	
net of related debt	1,612,667
Reserves - Golf	69,246
Reserves - Other	372,153
Unrestricted/Unreserved	(2,703,480)
TOTAL NET ASSETS	**$ (649,414)**
TOTAL LIABILITIES & NET ASSETS	**$ 2,973,127**

Statement of Revenues, Expenses and Changes in Net Assets
For the Period Ending November 30, 2019

ACCOUNT DESCRIPTION	*(FY 2019)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D BUDGET	*(FY 2019)* NOV-18 ACTUAL	*(FY 2020)* NOV-19 ACTUAL	*(FY 2020)* NOV-19 BUDGET
OPERATING REVENUES						
Interest - Investments	$ 279	$ 251	$ 334	$ 139	$ 131	$ 167
Green Fees	34,156	47,678	46,666	22,494	31,046	23,333
Cart Fees	86,106	87,941	92,500	47,142	50,072	46,250
Club Rentals	1,015	940	750	420	280	375
Range Balls	12,355	10,398	10,000	7,822	5,022	5,000
Golf Merchandise	10,913	10,646	12,500	5,657	6,298	6,250
Food	1,890	1,883	1,334	590	468	667
Tobacco	284	272	250	139	136	125
Special Events	-	-	1,666	-	-	833
Other Miscellaneous Revenues	1,107	1,305	1,334	600	748	667
Recreation Membership	16,509	13,439	12,500	9,092	8,217	6,250
TOTAL OPERATING REVENUES	**164,614**	**174,753**	**179,834**	**94,095**	**102,418**	**89,917**
COST OF GOODS SOLD						
COS - Food Sales	962	1,448	534	187	223	267
COS - Merchandise	9,452	10,396	8,334	7,967	5,702	4,167
COS - Tobacco	199	273	234	82	167	117
Total Cost of Goods Sold	**10,613**	**12,117**	**9,102**	**8,236**	**6,092**	**4,551**
GROSS PROFIT	**154,001**	**162,636**	**170,732**	**85,859**	**96,326**	**85,366**
OPERATING EXPENSES						
Financial and Administrative						
ProfServ-Dissemination Agent	-	-	500	-	-	500
ProfServ-Legal Services	-	-	334	-	-	167
Accounting Services	3,639	3,639	3,640	1,820	1,820	1,820
Insurance - General Liability	2,782	2,517	2,590	1,391	1,259	1,295
Printing and Binding	-	-	34	-	-	17
Misc-Bank Charges	201	189	250	104	96	125
Misc-Credit Card Fees	2,969	3,242	3,224	1,745	1,648	1,612
Computer Expense	-	-	1,000	-	-	500
Total Financial and Administrative	9,591	9,587	11,572	5,060	4,823	6,036
Operating Expenses						
Payroll-Benefits	185	190	450	92	95	225
Payroll-General Staff	18,712	22,309	26,666	10,376	12,925	13,333
Payroll-Processing Fee	2,072	1,708	2,484	1,035	869	1,242
Payroll Taxes	1,991	2,118	2,310	1,054	1,292	1,155
Communication - Telephone	423	613	1,000	187	306	500
Electricity - General	2,950	2,478	1,834	1,464	1,512	917
Lease - Carts	11,719	11,825	11,626	5,859	6,058	5,813
Lease - Ice Machines	250	250	190	125	125	95
R&M-General	-	106	84	-	50	42
R&M-Buildings	-	-	500	-	-	250
R&M-Golf Cart	311	451	34	105	451	17

Statement of Revenues, Expenses and Changes in Net Assets
For the Period Ending November 30, 2019

ACCOUNT DESCRIPTION	*(FY 2019)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D BUDGET	*(FY 2019)* NOV-18 ACTUAL	*(FY 2020)* NOV-19 ACTUAL	*(FY 2020)* NOV-19 BUDGET
Marketing	2,585	2,365	3,334	395	1,595	1,667
Office Supplies	193	55	134	193	-	67
Cleaning Supplies	180	105	142	15	45	71
Op Supplies - Uniforms	83	-	50	83	-	25
Supplies - Golf Operations	2,285	684	1,666	681	43	833
Supplies - Range	4,030	43	2,500	50	-	1,250
Subscriptions and Memberships	185	150	84	35	-	42
Total Operating Expenses	48,154	45,450	55,088	21,749	25,366	27,544
Maintenance						
Payroll-Benefits	218	143	226	64	72	113
Payroll-General Staff	37,212	49,486	45,000	21,434	24,878	22,500
Payroll-Processing Fee	2,073	1,708	1,400	1,035	869	700
Payroll Taxes	3,643	2,841	3,834	2,057	1,565	1,917
Contracts-Aquatic Control	1,611	1,611	1,610	805	805	805
Contracts-Security Alarms	90	220	60	-	-	30
Fuel, Gasoline and Oil	7,045	-	3,084	2,953	-	1,542
Utility - General	454	411	366	252	200	183
Electricity - General	3,171	3,071	3,666	1,878	1,161	1,833
Utility - Refuse Removal	1,239	1,206	1,000	871	420	500
Lease - Golf Course Equipment	14,125	13,849	15,426	7,062	6,942	7,713
Lease - Ice Machines	544	544	544	272	272	272
Insurance-Fire	15,496	-	-	7,743	-	-
R&M-General	40	943	1,834	40	-	917
R&M-Buildings	-	-	350	-	-	175
R&M-Equipment	1,950	1,340	2,166	330	482	1,083
R&M-Fertilizer	8,813	10,221	6,666	978	5,075	3,333
R&M-Irrigation	-	534	1,666	-	4	833
R&M-Signage	-	-	334	-	-	167
R&M-Trees and Trimming	-	-	334	-	-	167
R&M-Golf Course	3,533	1,183	1,000	2,500	423	500
R&M-Bunkers	-	46	416	-	-	208
R&M - Bridges & Cart Paths	-	-	250	-	-	125
R&M-Sod	-	-	250	-	-	125
Misc-Licenses & Permits	520	520	4,500	-	-	-
Office Supplies	129	571	84	-	171	42
Cleaning Supplies	93	79	84	93	-	42
Op Supplies - Uniforms	-	-	84	-	-	42
Op Supplies - Chemicals	10,552	16,465	13,666	4,691	12,228	6,833
Op Supplies - Hand tools	308	272	334	179	272	167
Supplies - Misc.	850	1,595	1,166	274	1,222	583
Supplies - Sand	601	1,537	584	-	1,537	292
Supplies - Seeds	-	1,847	1,250	-	1,847	625
Supplies - Power Tools	197	426	250	197	209	125
Capital Outlay	-	5,525	-	-	5,525	-
Total Maintenance	114,507	118,194	113,484	55,708	66,179	54,492

Statement of Revenues, Expenses and Changes in Net Assets
For the Period Ending November 30, 2019

ACCOUNT DESCRIPTION	(FY 2019) Y-T-D ACTUAL	(FY 2020) Y-T-D ACTUAL	(FY 2020) Y-T-D BUDGET	(FY 2019) NOV-18 ACTUAL	(FY 2020) NOV-19 ACTUAL	(FY 2020) NOV-19 BUDGET
Debt Service						
Interest Expense	-	-	6,213	-	-	-
Total Debt Service	-	-	6,213	-	-	-
TOTAL OPERATING EXPENSES	**172,252**	**173,231**	**186,357**	**82,517**	**96,368**	**88,072**
Operating income (loss)	(18,251)	(10,595)	(15,625)	3,342	(42)	(2,706)
Change in net assets	$ (18,251)	$ (10,595)	$ (15,625)	$ 3,342	$ (42)	$ (2,706)
TOTAL NET ASSETS, BEGINNING	**224,459**	**221,329**	**221,329**			
TOTAL NET ASSETS, ENDING	**$ 206,208**	**$ 210,734**	**$ 205,704**			

Statement of Revenues, Expenses and Changes in Net Assets
For the Period Ending November 30, 2019

ACCOUNT DESCRIPTION	*(FY 2019)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D ACTUAL	*(FY 2020)* Y-T-D BUDGET	*(FY 2019)* NOV-18 ACTUAL	*(FY 2020)* NOV-19 ACTUAL	*(FY 2020)* NOV-19 BUDGET
OPERATING REVENUES						
Interest - Investments	$ -	$ -	$ -	$ -	$ -	$ -
Rents or Royalties	9,700	10,300	10,300	5,000	5,300	5,300
TOTAL OPERATING REVENUES	**9,700**	**10,300**	**10,300**	**5,000**	**5,300**	**5,300**
OPERATING EXPENSES						
Financial and Administrative						
ProfServ-Dissemination Agent	-	-	500	-	-	500
ProfServ-Legal Services	-	-	1,084	-	-	542
Total Financial and Administrative	-	-	1,584	-	-	1,042
Operation & Maintenance						
Communication - Telephone	373	377	208	187	189	104
Utility - General	454	411	366	252	200	183
Electricity - General	2,950	2,478	2,366	1,464	1,512	1,183
Rentals & Leases	160	160	174	80	80	87
Insurance - General Liability	868	1,155	990	434	577	495
R&M-General	481	742	4,462	171	252	2,231
Misc-Licenses & Permits	696	90	1,500	-	-	-
Total Operation & Maintenance	5,982	5,413	10,066	2,588	2,810	4,283
Debt Service						
Principal Debt Retirement	-	-	30,000	-	-	-
Interest Expense	-	-	6,213	-	-	-
Total Debt Service	-	-	36,213	-	-	-
TOTAL OPERATING EXPENSES	**5,982**	**5,413**	**47,863**	**2,588**	**2,810**	**5,325**
Operating income (loss)	3,718	4,887	(37,563)	2,412	2,490	(25)
Change in net assets	$ 3,718	$ 4,887	$ (37,563)	$ 2,412	$ 2,490	$ (25)
TOTAL NET ASSETS, BEGINNING	**(885,336)**	**(875,627)**	**(875,628)**			
TOTAL NET ASSETS, ENDING	**$ (881,618)**	**$ (870,740)**	**$ (913,191)**			

Heritage Isles
Community Development District

Supporting Schedules

November 30, 2019

HERITAGE ISLES
Community Development District

Non-Ad Valorem Special Assessments
(Hillsborough County Tax Collector - Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2020

DATE RECEIVED	NET AMOUNT RECEIVED	DISCOUNT/ (PENALTIES) AMOUNT	TAX COLLECTOR	GROSS AMOUNT RECEIVED	ALLOCATION: GENERAL FUND ASSESSMENTS	ALLOCATION: SPECIAL REVENUE FUND ASSESSMENTS	ALLOCATION: DEBT SERVICE FUND ASSESSMENTS
Assessments Budgeted				$2,264,336	$1,171,236	$974,100	$119,000
Allocation % Roll				100%	52%	43%	5%
11/04/19	27,660	1,403	565	29,628	15,325	12,746	1,557
11/15/19	95,810	4,074	1,955	101,839	52,676	43,810	5,352
11/22/19	92,650	3,939	1,891	98,480	50,939	42,365	5,175
TOTAL	**$ 216,119**	**$ 9,416**	**$ 4,411**	**$ 229,946**	**$ 118,941**	**$ 98,921**	**$ 12,085**
% COLLECTED				10%	10%	10%	10%
TOTAL OUTSTANDING				**$ 2,034,389**	**$ 1,052,295**	**$ 875,179**	**$ 106,915**

HERITAGE ISLES

Community Development District

Payment Register by Bank Account

For the Period from 11/1/2019 to 11/30/2019

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CENTERSTATE - FITNESS CENTER 101 CHECKING - (ACCT#XXXXX1926)							
ACH #DD037							
11/14/19	Vendor	CENTERSTATE BANK OF FLORIDA - ACH	103019-0201 ACH	11/14/19 CLB HSE LOAN PY	Operating Loan Repayment	101-571011-53910	$11,286.73
						ACH Total	*$11,286.73*
						Account Total	**$11,286.73**
BB&T - GF - (ACCT#XXXXX6570)							
CHECK # 013109							
11/05/19	Vendor	ECOLAB EQUIPMENT CARE	7945813	10/23/19 PEST CONTROL	R&M-Pest Control	101-546070-53910	$160.68
						Check Total	*$160.68*
CHECK # 013110							
11/05/19	Vendor	LANDSCAPE MAINTENANCE	147650	CUL-DE-SAC NEW LANDSCP	R&M-Landscape Renovations	001-546051-53901	$4,183.85
						Check Total	*$4,183.85*
CHECK # 013111							
11/05/19	Vendor	OLM INC	35481	10/24 LANDSCAPE INSPECT	Contracts-Landscape Consultant	001-534062-53901	$1,080.00
						Check Total	*$1,080.00*
CHECK # 013112							
11/05/19	Vendor	TITLEIST	908249025	GOLF BALLS	COS - Merchandise	402-552137-53910	$1,679.90
11/05/19	Vendor	TITLEIST	908249026	HEADWEAR	COS - Merchandise	402-552137-53910	$541.97
						Check Total	*$2,221.87*
CHECK # 013113							
11/05/19	Vendor	UHS PREMIUM BILLING	185085693986	11/1-11/30/19 HEALTH INS	Payroll-Benefits	402-512010-51304	$95.19
11/05/19	Vendor	UHS PREMIUM BILLING	185085693986	11/1-11/30/19 HEALTH INS	Payroll-Benefits	402-512010-51902	$182.57
						Check Total	*$277.76*
CHECK # 013114							
11/08/19	Vendor	EXPERIENCE TREE SERVICE CORP	1546	TRIM PALM TREES/RMV 1 DEAD PALM	R&M-Landscape Renovations	001-546051-53901	$8,780.00
						Check Total	*$8,780.00*

HERITAGE ISLES

Community Development District

Payment Register by Bank Account

For the Period from 11/1/2019 to 11/30/2019

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 013115							
11/08/19	Vendor	INFRAMARK, LLC	45702	OCT 2019 MNGT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	$4,814.75
11/08/19	Vendor	INFRAMARK, LLC	45702	OCT 2019 MNGT FEES	Accounting Services	101-532001-51301	$1,591.33
11/08/19	Vendor	INFRAMARK, LLC	45702	OCT 2019 MNGT FEES	Accounting Services	402-532001-51301	$1,819.67
11/08/19	Vendor	INFRAMARK, LLC	45702	OCT 2019 MNGT FEES	Postage and Freight	001-541006-51301	$30.00
11/08/19	Vendor	INFRAMARK, LLC	45702	OCT 2019 MNGT FEES	Printing and Binding	001-547001-51301	$14.45
						Check Total	*$8,270.20*
CHECK # 013116							
11/14/19	Vendor	A-QUALITY POOL	946212	NOV POOL MAINT	Contracts-Pools	101-534078-53910	$3,150.00
						Check Total	*$3,150.00*
CHECK # 013117							
11/14/19	Vendor	BURR & FORMAN LLP	1119718	VACATION OF CITY ROADS MATTER THRU 9/30	ProfServ-Legal Services	001-531023-51401	$3,080.00
						Check Total	*$3,080.00*
CHECK # 013118							
11/14/19	Vendor	CALLAWAY	930949487	GOLF SUPPLIES	COS - Merchandise	402-552137-53910	$885.60
						Check Total	*$885.60*
CHECK # 013119							
11/14/19	Vendor	CA-RY INDUSTRIES INC	374930	CHEMICALS	Op Supplies - Chemicals	402-552035-51902	$4,576.80
						Check Total	*$4,576.80*
CHECK # 013120							
11/14/19	Vendor	COMPLETE I.T.	4417	BACKUP SERVICES	Computer Expense	101-551004-51301	$372.99
11/14/19	Vendor	COMPLETE I.T.	4418	11/1 Eagle Eye Ip Cloud Record	Contracts-Guard Services	001-534020-53904	$479.20
						Check Total	*$852.19*
CHECK # 013121							
11/14/19	Vendor	DADE PAPER & BAG LLC	14093062	CUPS/LIDS/WRAPPERS	Supplies - Golf Operations	402-552057-51304	$293.53
						Check Total	*$293.53*
CHECK # 013122							
11/14/19	Vendor	DEPT ECONOMIC OPPORTUNITY	73419	2019/2020 SPEC DISTRICT FILING	Annual District Filing Fee	001-554007-51301	$175.00
						Check Total	*$175.00*
CHECK # 013123							
11/14/19	Vendor	FEDEX	6-739-75256	SEPT POSTAGE	Postage and Freight	001-541006-51301	$16.50
11/14/19	Vendor	FEDEX	6-829-13245	OCT POSTAGE	Postage and Freight	001-541006-51301	$16.53
						Check Total	*$33.03*
CHECK # 013124							
11/14/19	Vendor	FITREV INC	19694	ELLIPTICAL WHEELS	R&M-Fitness Equipment	101-546115-53910	$288.00
						Check Total	*$288.00*

HERITAGE ISLES

Community Development District

Payment Register by Bank Account

For the Period from 11/1/2019 to 11/30/2019

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 013125							
11/14/19	Vendor	KELLY PRINTING SUPPLIES	244718	PRINTER INK	Office Supplies	402-551002-51304	$460.95
						Check Total	*$460.95*
CHECK # 013126							
11/14/19	Vendor	LABOR FINDERS (BRANDON)	25-79-1786	10/21-10/25/19 TEMP LABOR	Payroll-General Staff	402-512012-51902	$2,175.98
11/14/19	Vendor	LABOR FINDERS (BRANDON)	25-79-1730	10/7-10/11/19 TEMP LABOR	Payroll-General Staff	402-512012-51902	$2,443.20
11/14/19	Vendor	LABOR FINDERS (BRANDON)	25-79-1763	10/14-10/18/19 TEMP LABOR	Payroll-General Staff	402-512012-51902	$2,076.72
						Check Total	*$6,695.90*
CHECK # 013127							
11/14/19	Vendor	LEAF	9971015	NOV COPIER LEASE	Lease - Copier	101-544008-51301	$129.84
						Check Total	*$129.84*
CHECK # 013128							
11/14/19	Vendor	LIQUID ED INC	134022	PARTS	R&M-Equipment	402-546022-51902	$102.85
11/14/19	Vendor	LIQUID ED INC	134577	GEN SUPPLIES	Supplies - Misc.	402-552061-51902	$373.05
						Check Total	*$475.90*
CHECK # 013129							
11/14/19	Vendor	OSTEEN TURF SALES LLC	114	NEOCIDE	Op Supplies - Chemicals	402-552035-51902	$700.00
						Check Total	*$700.00*
CHECK # 013130							
11/14/19	Vendor	PERSSON,COHEN & MOONEY, PA	23237	OCT GEN COUNSEL	ProfServ-Legal Services	001-531023-51401	$746.70
						Check Total	*$746.70*
CHECK # 013131							
11/14/19	Vendor	PIPER FIRE PROTECTION	53706	ANNUAL BACKFLOW INSPECT	R&M-General	101-546001-53910	$160.00
						Check Total	*$160.00*
CHECK # 013132							
11/14/19	Vendor	QFC CLEANING & SUPPLY CO	15-10366	SUPPLIES	Cleaning Supplies	101-551003-53910	$1,128.91
						Check Total	*$1,128.91*
CHECK # 013133							
11/14/19	Vendor	R.M.P. SOD & LANDSCAPING INC	0894	8 PALLETS OF SOD	R&M-Sod	101-546905-53910	$2,300.00
						Check Total	*$2,300.00*
CHECK # 013134							
11/14/19	Vendor	SIMPLI HEMP LLC	20	CBD SOLVE/OIL	COS - Merchandise	402-552137-53910	$449.55
						Check Total	*$449.55*

HERITAGE ISLES

Community Development District

Payment Register by Bank Account

For the Period from 11/1/2019 to 11/30/2019

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 013135							
11/14/19	Vendor	SITEONE LANDSCAPE SUPPLY	95251869-001	HERBICIDE	Op Supplies - Chemicals	402-552035-51902	$165.58
						Check Total	*$165.58*
CHECK # 013136							
11/14/19	Vendor	SOLITUDE LAKE MANAGEMENT	PI-A00319034	NOV LAKE & POND MANAGEMENT	Contracts-Aquatic Control	001-534067-53901	$872.56
11/14/19	Vendor	SOLITUDE LAKE MANAGEMENT	PI-A00319034	NOV LAKE & POND MANAGEMENT	Contracts-Aquatic Control	402-534067-51902	$805.44
						Check Total	*$1,678.00*
CHECK # 013137							
11/14/19	Vendor	TELEVOIPS, LLC	8666	NOV COMMUNICATION SERVICES	Communication - Telephone	101-541003-51301	$188.53
11/14/19	Vendor	TELEVOIPS, LLC	8666	NOV COMMUNICATION SERVICES	Communication - Telephone	402-541003-51304	$188.53
11/14/19	Vendor	TELEVOIPS, LLC	8666	NOV COMMUNICATION SERVICES	Communication - Telephone	403-541003-53910	$188.53
						Check Total	*$565.59*
CHECK # 013138							
11/14/19	Vendor	THE WESLINN CORP	8164	OCT BIO-AMP	R&M-Fertilizer	402-546026-51902	$600.00
						Check Total	*$600.00*
CHECK # 013140							
11/14/19	Vendor	WESCOTURF INC	40923659	STARTER	R&M-Equipment	402-546022-51902	$250.45
11/14/19	Vendor	WESCOTURF INC	40921410	SPRING	R&M-Equipment	402-546022-51902	$15.48
11/14/19	Vendor	WESCOTURF INC	40920430	IRR PARTS	R&M-Irrigation	402-546041-51902	$231.64
11/14/19	Vendor	WESCOTURF INC	40918735	IRR PARTS	R&M-Irrigation	402-546041-51902	$37.92
11/14/19	Vendor	WESCOTURF INC	40919204	SWITCH	R&M-Equipment	402-546022-51902	$35.19
11/14/19	Vendor	WESCOTURF INC	40918419	IRR PARTS	R&M-Irrigation	402-546041-51902	$159.79
11/14/19	Vendor	WESCOTURF INC	40918734	IRR PART	R&M-Irrigation	402-546041-51902	$68.25
11/14/19	Vendor	WESCOTURF INC	40918418	PULLEYS	R&M-Equipment	402-546022-51902	$55.78
11/14/19	Vendor	WESCOTURF INC	40917327	IRR PARTS	R&M-Irrigation	402-546041-51902	$367.81
11/14/19	Vendor	WESCOTURF INC	40917073	IRR PARTS	R&M-Irrigation	402-546041-51902	$511.20
11/14/19	Vendor	WESCOTURF INC	40920150	U JOINT KIT	R&M-Equipment	402-546022-51902	$68.41
11/14/19	Vendor	WESCOTURF INC	40918965	ONE KNUCKLE RESTRAINT	R&M-Irrigation	402-546041-51902	$37.92
						Check Total	*$1,839.84*
CHECK # 013141							
11/19/19	Vendor	ALMAR TURF PRODUCTS INC	110820192	CHEMICALS	R&M-Fertilizer	402-546026-51902	$3,555.12
						Check Total	*$3,555.12*
CHECK # 013142							
11/19/19	Vendor	DADE PAPER & BAG LLC	141032755	SUPPLIES	Supplies - Golf Operations	402-552057-51304	$333.50
						Check Total	*$333.50*

HERITAGE ISLES

Community Development District

Payment Register by Bank Account

For the Period from 11/1/2019 to 11/30/2019

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 013143							
11/19/19	Vendor	LANDSCAPE MAINTENANCE	147992	REPLACED IRR CONTROLLER	R&M-Irrigation	001-546041-53901	$256.50
						Check Total	*$256.50*
CHECK # 013144							
11/19/19	Vendor	LIQUID ED INC	134447	CBLE TIES;CLR BRCKTS;ROPE;OIL	R&M-Equipment	402-546022-51902	$389.35
11/19/19	Vendor	LIQUID ED INC	134166	EDGER BLDS;TRIM LINE;ROPE	Supplies - Misc.	402-552061-51902	$155.90
						Check Total	*$545.25*
CHECK # 013145							
11/19/19	Vendor	MILLENNIUM INDUSTRIAL	6214	WRENCH SET	Op Supplies - Hand tools	402-552039-51902	$271.64
						Check Total	*$271.64*
CHECK # 013146							
11/19/19	Vendor	PRO PLUS PRODUCTS, INC	16847	CHEMICALS	R&M-Fertilizer	402-546026-51902	$3,758.75
						Check Total	*$3,758.75*
CHECK # 013147							
11/21/19	Vendor	ACE WELDING SUPPLY	R030941	GASES	R&M-Equipment	402-546022-51902	$20.00
						Check Total	*$20.00*
CHECK # 013148							
11/21/19	Vendor	ALL AMERICAN FLAG	14248	RELOCATE FLAG POLE	R&M-General	101-546001-53910	$1,050.00
						Check Total	*$1,050.00*
CHECK # 013149							
11/21/19	Vendor	BRIGHT HOUSE NETWORKS	076495701103019	10/29-11/28/19 GYM 4957 TV/PHN	0050764957-01	101-541003-51301	$193.06
						Check Total	*$193.06*
CHECK # 013150							
11/21/19	Vendor	BRIGHT HOUSE NETWORKS	04648/6101110919	11/8-12/7/19 Tv, Internet Svc 4861-01	0050464861-01	101-541003-51301	$316.67
						Check Total	*$316.67*
CHECK # 013151							
11/21/19	Vendor	BUCCANEER LINEN SERVICE	273023	TOWLS & MATS	Cleaning Supplies	101-551003-53910	$70.00
11/21/19	Vendor	BUCCANEER LINEN SERVICE	273023	TOWLS & MATS	Cleaning Supplies	402-551003-51304	$15.00
11/21/19	Vendor	BUCCANEER LINEN SERVICE	273577	TOWELS/MATS	Cleaning Supplies	101-551003-53910	$72.00
11/21/19	Vendor	BUCCANEER LINEN SERVICE	273577	TOWELS/MATS	Cleaning Supplies	402-551003-51304	$15.00
11/21/19	Vendor	BUCCANEER LINEN SERVICE	274143	TOWELS & MATS	Cleaning Supplies	101-551003-53910	$70.00
11/21/19	Vendor	BUCCANEER LINEN SERVICE	274143	TOWELS & MATS	Cleaning Supplies	402-551003-51304	$15.00
						Check Total	*$257.00*

HERITAGE ISLES

Community Development District

Payment Register by Bank Account

For the Period from 11/1/2019 to 11/30/2019

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 013152							
11/21/19	Vendor	CALLAWAY	930964106	MERCHANDISE	COS - Merchandise	402-552137-53910	$798.41
11/21/19	Vendor	CALLAWAY	930964108	MERCHANDISE	COS - Merchandise	402-552137-53910	$327.72
11/21/19	Vendor	CALLAWAY	930974830	MERCHANDISE	COS - Merchandise	402-552137-53910	$577.61
						Check Total	*$1,703.74*
CHECK # 013153							
11/21/19	Vendor	COMPLETE I.T.	4434	NOV AUDIO MOOD MIX	Misc-Licenses & Permits	101-549066-53910	$59.95
						Check Total	*$59.95*
CHECK # 013154							
11/21/19	Vendor	FEDEX	6-835-94516	NOV POSTAGE	Postage and Freight	001-541006-51301	$16.53
						Check Total	*$16.53*
CHECK # 013155							
11/21/19	Vendor	GOLF AGRONOMICS SUPPLY	0550232-IN	SMALL WASHED SHELL	R&M-Golf Course	402-546120-51902	$723.35
11/21/19	Vendor	GOLF AGRONOMICS SUPPLY	0553466-IN	BUNKER SAND	Supplies - Sand	402-552070-51902	$1,537.46
						Check Total	*$2,260.81*
CHECK # 013156							
11/21/19	Vendor	HERITAGE ISLES CDD	111819	TAX COLLECTIONS SPEC REV (REC FEES)	Due From Other Funds	131000	$53,115.75
						Check Total	*$53,115.75*
CHECK # 013157							
11/21/19	Vendor	HERITAGE-CRYSTAL CLEAN	101519	REFUSE REMOVAL	Utility - Refuse Removal	402-543020-51902	$391.51
						Check Total	*$391.51*
CHECK # 013158							
11/21/19	Vendor	INTERSTATE BATTERY	389258850	REPAIR SUPPLIES	R&M-Equipment	402-546022-51902	$175.85
						Check Total	*$175.85*
CHECK # 013159							
11/21/19	Vendor	M & W HYDRAULICS INC	50746	9/26 HOSE REPR ITEMS	R&M-Equipment	402-546022-51902	$61.24
						Check Total	*$61.24*
CHECK # 013160							
11/21/19	Vendor	MARK EDWARD HERWIG	102919	FILM FOR CLUB HOUSE WINDOWS	R&M-General	101-546001-53910	$211.00
						Check Total	*$211.00*
CHECK # 013161							
11/21/19	Vendor	PASCO TURF & TRACTOR LLC	333410	8/29 CHAIN SAW BLADE	R&M-Equipment	402-546022-51902	$27.99
						Check Total	*$27.99*

HERITAGE ISLES
Community Development District

Payment Register by Bank Account

For the Period from 11/1/2019 to 11/30/2019
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Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 013162							
11/21/19	Vendor	RENTALEX #1	1-145035	9/10/19 SOD CUTTER	R&M-General	402-546001-51902	$835.50
						Check Total	*$835.50*
CHECK # 013163							
11/21/19	Vendor	STAPLES	8056291635	COPY PAPER	Office Supplies	101-551002-51301	$73.98
						Check Total	*$73.98*
CHECK # 013164							
11/21/19	Vendor	TITLEIST	908297186	9/25 MERCHANDISE	COS - Merchandise	402-552137-53910	$373.64
						Check Total	*$373.64*
CHECK # 013165							
11/21/19	Vendor	VISTASERV	L317747	CORNER UNIT LEASE 11/7-12/5/19	Rentals & Leases	403-544025-53910	$79.99
						Check Total	*$79.99*
CHECK # 013166							
11/22/19	Vendor	CITY OF TAMPA	S-15	2019-2020 STORM WATER FEE	Utility - General	101-543001-53910	$4,951.98
						Check Total	*$4,951.98*
CHECK # 013167							
11/22/19	Vendor	FLOCK GROUP INC.	6638E7EA-0001	11/11/19-11/11/20 ANNUAL	Prepaid Items	001-155000-53901	$8,160.00
						Check Total	*$8,160.00*
CHECK # 013168							
11/26/19	Vendor	BRIDGESTONE GOLF INC	1002863017	CAPS & HATS	COS - Merchandise	402-552137-53910	$248.66
						Check Total	*$248.66*
CHECK # 013169							
11/26/19	Vendor	HERITAGE ISLES CDD	112119	TAX CLCT-SPCL REV(REC FEES)	Due From Other Funds	131000	$39,857.14
						Check Total	*$39,857.14*
ACH #DD663							
11/04/19	Vendor	KUBOTA LEASING-ACH	004189927 ACH	NOV 2019 TRACTOR,FTLOADR,BACKHOE	Lease - Carts	402-544020-51304	$131.11
11/04/19	Vendor	KUBOTA LEASING-ACH	004189927 ACH	NOV 2019 TRACTOR,FTLOADR,BACKHOE	Capital Leases-Current Portion	225000	$382.21
						ACH Total	*$513.32*
ACH #DD666							
11/30/19	Vendor	WASTE MANAGEMENT - ACH	9580774-2206-0 ACH	NOV WASTE 73004 8YD; 9/30 OVERAGE	Utility - Refuse Removal	101-543020-53910	$429.00
11/30/19	Vendor	WASTE MANAGEMENT - ACH	9580774-2206-0 ACH	NOV WASTE 73004 8YD; 9/30 OVERAGE	Utility - Refuse Removal	402-543020-51304	$81.45
11/30/19	Vendor	WASTE MANAGEMENT - ACH	9580774-2206-0 ACH	NOV WASTE 73004 8YD; 9/30 OVERAGE	R&M-General	403-546001-53910	$251.54
						ACH Total	*$761.99*

HERITAGE ISLES

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Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
ACH #DD667							
11/30/19	Vendor	WASTE MANAGEMENT - ACH	9579865-2206-9 ACH	NOV WASTE 3-8296-72004 4 YD	Utility - Refuse Removal	402-543020-51902	$338.72
						ACH Total	*$338.72*
ACH #DD668							
11/01/19	Vendor	YAMAHA MOTOR FINANCE - ACH	688551 ACH	NOV GOLF CAR LEASE (17046621)	LEASE	402-544020-51304	$190.00
						ACH Total	*$190.00*
ACH #DD669							
11/01/19	Vendor	YAMAHA MOTOR FINANCE - ACH	688550 ACH	NOV GOLF CAR LEASE	LEASE	402-544020-51304	$5,402.00
						ACH Total	*$5,402.00*
ACH #DD678							
11/10/19	Vendor	ADP RESOURCE-ACH	1841842 ACH	OCT 2019 PAYROLL SRV 5DH	5DH-2019-M-10-1	001-512080-51301	$63.65
						ACH Total	*$63.65*
ACH #DD679							
11/01/19	Vendor	ADP, LLC - ACH	544835386 ACH	EZ LABOR THRU 10/25/19	Payroll-Processing Fee	402-512080-51304	$136.66
11/01/19	Vendor	ADP, LLC - ACH	544835386 ACH	EZ LABOR THRU 10/25/19	Payroll-Processing Fee	402-512080-51902	$136.66
11/01/19	Vendor	ADP, LLC - ACH	544835386 ACH	EZ LABOR THRU 10/25/19	Payroll-Processing Fee	101-512080-53910	$136.68
						ACH Total	*$410.00*
ACH #DD680							
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	($9.85)
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$95.59
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$21.55
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$149.86
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$98.74
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$49.98
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-Pools	101-546074-53910	$27.78
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	Marketing	402-548003-51304	$400.00
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	Marketing	402-548003-51304	$370.00
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	Supplies - Range	402-552065-51304	$42.95
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$12.39
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$13.01
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	Cleaning Supplies	101-551003-53910	$46.82
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	Office Supplies	402-551002-51304	$55.00
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	Office Supplies	402-551002-51902	$399.99
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-Irrigation	001-546041-53901	$278.84
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-Pools	101-546074-53910	$139.95
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$94.30
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$19.98

HERITAGE ISLES

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11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	001-546001-53901	$449.95
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$51.82
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	Misc-Special Events	101-549052-53910	$74.96
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	Cleaning Supplies	101-551003-53910	$14.44
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	Cleaning Supplies	101-551003-53910	$5.74
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	101-546001-53910	$104.61
11/04/19	Vendor	CARD SERVICES CENTER ACH	101019.-0976 ACH	CC PURCH THRU 10.10.19	R&M-General	402-546001-51304	$5.56
						ACH Total	*$3,013.96*
ACH #DD681							
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	4524835	402-546041-51902	$143.74
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	4121062	402-546041-51902	($99.71)
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	3616296	402-546041-51902	$11.16
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	3181705	402-546041-51902	$22.40
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	3133654	402-546041-51902	$3.36
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	1520507	402-551003-51902	$79.36
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	4610911	402-546041-51902	$138.96
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	4020221	402-546041-51902	$16.13
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	3514259	402-546041-51902	$45.64
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	2611047	402-546041-51902	$16.74
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	8130338	402-546120-51902	$37.20
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	7122151	402-546022-51902	($81.66)
11/16/19	Vendor	HOME DEPOT CREDIT-ACH	102519-5277	9/26-10/23/19 PURCHASES	7611371	402-546001-51902	$32.60
						ACH Total	*$365.92*
ACH #DD683							
11/10/19	Vendor	ADP RESOURCE-ACH	1842845 ACH	OCT 2019 PAYROLL SRV 8CY	Payroll-Processing Fee	101-512080-53910	$701.85
11/10/19	Vendor	ADP RESOURCE-ACH	1842845 ACH	OCT 2019 PAYROLL SRV 8CY	Payroll-Processing Fee	402-512080-51304	$701.85
11/10/19	Vendor	ADP RESOURCE-ACH	1842845 ACH	OCT 2019 PAYROLL SRV 8CY	Payroll-Processing Fee	402-512080-51902	$702.07
						ACH Total	*$2,105.77*
ACH #DD684							
11/27/19	Vendor	FRONTIER - ACH	110319-1088 ACH	11/3/19-12/2/19 Main Guard Shack 1088	Misc.-Internet Services	001-549031-53904	$65.98
						ACH Total	*$65.98*
ACH #DD685							
11/27/19	Vendor	FRONTIER - ACH	110119-9271 ACH	11/1/19-11/30/19 813-982-9271	Communication - Telephone	402-541003-51304	$117.80
						ACH Total	*$117.80*

HERITAGE ISLES

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ACH #DD687							
11/28/19	Vendor	CARD SERVICE CENTER #3669-ACH	110319-3669 ACH	SUPPLIES	R&M-General	101-546001-53910	$13.14
						ACH Total	*$13.14*
ACH #DD688							
11/23/19	Vendor	FRONTIER - ACH	110119-1182 ACH	11/1/19-11/30/19 2Nd Guard Shack 1182	Misc.-Internet Services	001-549031-53904	$106.83
						ACH Total	*$106.83*
ACH #DD689							
11/23/19	Vendor	T MOBILE - ACH	110319-4896 ACH	10/3-11/2/19 Mobile Svc 460544896	Communication - Telephone	001-541003-53901	$99.20
						ACH Total	*$99.20*
ACH #DD690							
11/24/19	Vendor	TCF EQUIPMENT FINANCE-ACH	6263639 ACH	11/19 TORO EQUIP LEASE # 101 & 102	Lease - Golf Course Equipment	402-544022-51902	$3,861.44
						ACH Total	*$3,861.44*
ACH #DD692							
11/01/19	Vendor	TCF EQUIPMENT FINANCE-ACH	6258842 ACH	NOV TORO TURF EQUIP LEASE	Lease - Golf Course Equipment	402-544022-51902	$3,045.96
						ACH Total	*$3,045.96*
ACH #DD697							
11/29/19	Vendor	ADP, LLC - ACH	546420384 ACH	NOV 2019 EZ LABOR	Payroll-Processing Fee	402-512080-51304	$136.66
11/29/19	Vendor	ADP, LLC - ACH	546420384 ACH	NOV 2019 EZ LABOR	Payroll-Processing Fee	402-512080-51902	$136.66
11/29/19	Vendor	ADP, LLC - ACH	546420384 ACH	NOV 2019 EZ LABOR	Payroll-Processing Fee	101-512080-53910	$136.68
						ACH Total	*$410.00*
ACH #DD703							
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	HOME DEPOT-LANDSCAPE EDGING	101-546001-53910	$294.82
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	AMAZON-SPICE RACK	402-552057-51304	$18.94
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	AMERITECH-BIG GUY FLATE SRFC CLEANER	101-546001-53910	$859.90
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	AMAZON	001-546001-53901	$30.97
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	SWEET PARTY-WRIST BANDS	101-549002-53910	$65.08
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	HOME DEPOT-GLOVES	101-546001-53910	$10.82
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	AMAZON-SPEED LIMIT SIGNS	001-546001-53901	$119.89
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	YELP	402-548003-51304	$370.00
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	PEWTER REPORT	402-548003-51304	$400.00
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	GRABBLE PLUMBING-URINAL	101-546001-53910	$624.00
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	HOME DEPOT-CLEANING SUPPLIES	101-551003-53910	$301.84
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	OFFICE DEPOT-PRINTER & INK	402-551002-51902	$171.18
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	AMAZON-POLYURETHANE ADHESIVE	101-546001-53910	$313.12
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	HOME DEPOT-PAINT & CARRIAGE BOLT	101-546001-53910	$67.48
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	WEBSTAURANT STORE-TABLE & CHAIRS	101-546001-53910	$731.08
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	WAREHOUSELIGHTING-LED FLOODLIGHT	101-546001-53910	$647.18

HERITAGE ISLES

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11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	HOME DEPOT-PAINT & SUPPLIES	101-546001-53910	$133.47
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	MICHAELS-	101-549027-53910	$118.76
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	VOLLEYBALL-COURT BOUNDARY LINES	101-546001-53910	$96.31
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	AMAZON-POST CAPS	001-546001-53901	$44.95
11/07/19	Vendor	CARD SERVICES CENTER ACH	110819-0976 ACH	CC PURCH THRU 11/8/19	HOME DEPOT-PACKING TAPE	101-546001-53910	$16.25
						ACH Total	*$5,436.04*
ACH #DD705							
11/15/19	Vendor	KUBOTA LEASING-ACH	004239318 ACH	12/15/19 Uv Purpose W/ Hdws Tires	Lease - Carts	402-544020-51304	$33.22
11/15/19	Vendor	KUBOTA LEASING-ACH	004239318 ACH	12/15/19 Uv Purpose W/ Hdws Tires	Capital Leases-Current Portion	225000	$263.62
						ACH Total	*$296.84*
ACH #DD708							
11/15/19	Vendor	S&W REFRIGERATION, LLC-ACH	0468LS-1119 ACH	NOV Pro Shop Ice Machine Lease	Lease - Ice Machines	402-544023-51902	$272.00
						ACH Total	*$272.00*
ACH #DD709							
11/15/19	Vendor	S&W REFRIGERATION, LLC-ACH	466LS-1119 ACH	NOV 2019 Maint Shop Ice Mach	Lease - Ice Machines	402-544023-51304	$125.00
						ACH Total	*$125.00*
ACH #DD719							
11/05/19	Vendor	TECO - ACH	110519-3730 ACH	9/14/19-10/14/19 UTILITY SRVCS	Utility - General	001-543001-53901	$13,384.40
11/05/19	Vendor	TECO - ACH	110519-3730 ACH	9/14/19-10/14/19 UTILITY SRVCS	Utility - General	101-543001-53910	$644.08
11/05/19	Vendor	TECO - ACH	110519-3730 ACH	9/14/19-10/14/19 UTILITY SRVCS	Electricity - General	403-543006-53910	$966.13
11/05/19	Vendor	TECO - ACH	110519-3730 ACH	9/14/19-10/14/19 UTILITY SRVCS	Electricity - General	402-543006-51304	$966.13
11/05/19	Vendor	TECO - ACH	110519-3730 ACH	9/14/19-10/14/19 UTILITY SRVCS	Utility - General	101-543001-53910	$4,789.04
11/05/19	Vendor	TECO - ACH	110519-3730 ACH	9/14/19-10/14/19 UTILITY SRVCS	Electricity - General	402-543006-51902	$1,910.64
11/05/19	Vendor	TECO - ACH	110519-3730 ACH	CORRECTION	Utility - General	001-543001-53901	($0.01)
						ACH Total	*$22,660.41*
ACH #DD720							
11/01/19	Vendor	YAMAHA MOTOR FINANCE - ACH	110819 ACH	BEV CART LEASE NOV ACH	Lease - Carts	402-544020-51304	$334.74
						ACH Total	*$334.74*
						Account Total	**$229,578.73**

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BANK UNITED - MMA - (ACCT#XXXXX6692)							
CHECK # 457							
11/08/19	Vendor	HERITAGE ISLES CDD	110419	XFER BU MMA FNDS TO CKING 6570	Cash with Fiscal Agent	103000	$60,000.00
						Check Total	*$60,000.00*
						Account Total	**$60,000.00**
						Total Amount Paid	**$300,865.46**

Report Date: 1/4/2020

RESOLUTION 2020-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE ISLES COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A RECORDS MANAGEMENT LIAISON OFFICER AND ADOPTING A RECORDS RETENTION SCHEDULE

WHEREAS, Section 257.36, Florida Statutes, creates the Records and information Management Program within the Division of Library Services of the Florida Department of State, (the "Program"), which is responsible for records management;

WHEREAS, the Heritage Isles Community Development District is a local government agency subject to the requirements of Section 257.36, Florida Statutes;

WHEREAS, Section 257.36, Florida Statutes, requires the Board of Supervisors to designate a Records Management Liaison Officer to serve as a point of contact between the District and the Program; and

WHEREAS, the District desires for the Records Management Liaison Officer to be an employee of the District Manager; and

WHEREAS, the District desires to authorize and require the District's records custodian to designate a Records Management Liaison Officer, which may or may not be the District's records custodian;

WHEREAS, Section 257.36, Florida Statutes, requires the District to establish and maintain an active and continuing program for the economical and efficient management of records;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board authorizes and requires the District's records custodian to designate a Records Management Liaison Officer for the purposes of Section 257.36, Florida Statutes.

2. The Board adopts the State of Florida General Records Schedule GS I-SL, as amended from time to time, as its records retention schedule, to establish and maintain an active and continuing program for the economical and efficient management of records.

3. This authorization shall be continuing in nature until revoked by the Heritage Isles Community Development District.

Adopted by the Board of Supervisors this 15th day of January 2020.

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Chairman

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Secretary

Copy to:
Division of Library and Information Services
Florida Department of State
R.A. Gray Building
500 South Bronaugh Street
Tallahassee, Florida 32399-0250